



# JEFFERSON COUNTY SOIL AND WATER CONSERVATION DISTRICT

www.jeffersoncountyswcd.org

25451 State Route 12, Watertown, NY 13601

Telephone (315) 782-2749

Fax (315) 782-3054

## Agricultural Environmental Management (AEM) Round 18 Cost-Share Prospectus

Agricultural Environmental Management (AEM) is a program administered by our office with funding through NYS Department of Agriculture and Markets. The contract for this round of funding ends December 31, 2025; therefore, the project ***must be completed no later than Monday, December 1, 2025. Requests for extensions will NOT be entertained. This is a firm, non-negotiable deadline.***

### Project 1A – Manure storage

Specs: 15' L x 20' W x 8' H “U-shaped” concrete structure

Roof structure shall be steel roof and siding as well as full fascia and soffit.

Roof structure on top of the concrete storage to aid in the exclusion of rainwater.

### \*Project 1B – Stream Crossing (Note: This project is located on the same parcel as Project 1A)

Specs: 30' L x 12' W, timber pole style bridge

### \*Project 2 – Stream Crossing

Specs: 30' L x 10' W, timber pole style bridge

\* Timber poles required by Project 1B and Project 2 will be furnished and should **NOT** be included as part of the project bid(s).

- **Instructions:** Bids will be accepted on projects above individually or in any combination. Bids will ONLY be accepted in sealed envelopes by mail or delivered in person to Jefferson County Soil and Water, 25451 State Route 12, Watertown, NY (Burrville). Sealed envelopes should be marked “AEM 18 Bid”.
- **Insurance requirements:** Workers’ Compensation and general liability insurance must be provided before the project begins and secured until completion of the project. The landowner and Soil and Water Conservation District will be required to be listed as additionally insured. Minimum insurance requirements will be provided upon request.
- **Deadline:** All bids must be received by Thursday, July 11, 2024, at 2:30 pm. Bids will be opened at 3:30 pm on July 11, 2024.
- **Bid results:** The winning bidder(s) will be promptly notified by Monday, July 15, 2024. All bidders will be notified in writing of the bid results.
- Prior to beginning construction, an onsite pre-construction meeting will be held with the winning bidder(s), landowner, and Jefferson County Soil and Water Conservation District.
- **Payment:** The contractor must furnish all invoices, sales receipts, and cancelled checks to Jefferson County Soil and Water Conservation District no later than December 1, 2025. Project as-builts must be certified by an engineer before payments will be processed. Payments will be issued within 30 days of the engineer’s certification. Payments will not be made until the project is completed and all necessary documents are received. Tax ID number(s) must be provided before payment can be issued.

To obtain project documents, for more information, or questions:  
George Birth, (315) 782-2749, ERE@JeffersonCountySWCD.org

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**Agricultural Environmental Management Round 18 Projects 1 and 2 Form**

I have examined the documents offered by Jefferson County Soil and Water Conservation District for the construction of Projects 1A/1B and 2 as part of the Agricultural Environmental Management (AEM) Round 18 cost share projects, and hereby bid the following price(s):

Project 1A Total bid amount is \$ \_\_\_\_\_

\_\_\_\_\_ dollars and \_\_\_\_\_ cents.

Project 1B Total bid amount is \$ \_\_\_\_\_

\_\_\_\_\_ dollars and \_\_\_\_\_ cents.

Project 2 Total bid amount is \$ \_\_\_\_\_

\_\_\_\_\_ dollars and \_\_\_\_\_ cents.

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First name \_\_\_\_\_ Last name \_\_\_\_\_

Business name, if applicable \_\_\_\_\_

Signature \_\_\_\_\_

Mailing address \_\_\_\_\_

City \_\_\_\_\_ Zip \_\_\_\_\_ Daytime Phone (     ) \_\_\_\_\_ - \_\_\_\_\_

Email \_\_\_\_\_ @ \_\_\_\_\_

Indicate the name checks will be made payable to: \_\_\_\_\_  
\_\_\_\_\_

**Sealed bids must be received by July 11, 2024, at 2:30 pm  
Clearly mark the envelope "AEM 18 Bid"**

**Send bids to:**

Attention: George Birth  
Jefferson County Soil & Water Conservation District  
25451 State Route 12  
Watertown, New York 13601