



# AGENDA

**5:15 Staff Presentation: George - St. Lawrence Project**

**5:30** 1. Introductions and call to order

**5:31** 2. Minutes

**5:33** 3. Treasurer's report

**5:45** 4. Cooperating agencies

<b>SWCC</b>	Soil & Water Conservation Committee
<b>NYACD</b>	NY Association of Conservation Districts
<b>CCE</b>	Cornell Cooperative Extension
<b>FSA</b>	Farm Service Agency
<b>JCADC</b>	Jefferson County Ag Development Council
<b>NRCS</b>	Natural Resource Conservation Service

**6:00** 5. Reports

- A. Chairman & Directors
- B. Executive Director
- C. Staff

**6:15** 6. Correspondence \*Outgoing

- A. Letters of Support (2)\*
- B. 2026 Local Government Conference
- C. FLOWPA BMP Grant (7)\*
- D. County Administration: 2026 Vouchers\*
- E. WSB: ACH Users

**6:30** 7. Old Business

- A. Slack Lot
- B. CRF 8 Tree Plantings

**6:40** 8. New Business

- A. AEM Strategic Plan 2026-2030 **MOTION NEEDED**
- B. AEM Cost-Share **MOTION NEEDED**
- C. 2026 Organizational Meeting **MOTION NEEDED**
  - Policy Renewals: Accounts Receivable, Advance Expenditures, Advance Payment Requests for State Grants, Availability Period and Best Value, Board of Directors Responsibilities and Attendance, Breach Notification, Code of Ethics, Credit Card, District Complaints, Employee Training and Development, Freedom of Information Law, Grant Application, Investment, Mileage, Procurement, Retiree Benefits, Sexual Harassment, Soil Group Worksheet, Transfer of Grant Funds
  - Current rates
  - Newspaper
  - Officers: Chair, Vice, Secretary, Treasurer
- D. Employee Handbook **MOTION NEEDED**

**7:15** 9. Next meeting - February 18, 2026 at 5:30 PM